



Williamston Area Senior Center – Board Meeting Minutes April 18, 2024

Board Members Present: Ann Lemmen, Marilyn Thompson, Karleen Dimick, Sharon Basil, Mark Steinberg, Beth Zetterholm, Karen Bollman (via phone) and ex-officio members Ray Lemmen and Director Julie Rudd **Absent:** John Allen/Wheatfield Twp, Tammy Gilroy/City of Williamston, and Wilma Whitehead/LeRoy Twp.

Due to the topics of sensitive matter the Board moved into Executive Session.

I. Call Meeting to Order

President Ann Lemmen called the meeting to order at 1:03 p.m.

II. Approval of Agenda

Beth moved to accept the agenda as presented, 2nd by Sharon. Motion passed.

III. Approval of Minutes

Minutes from the February 13, 2024, Board Meeting were approved electronically on April 17, 2024

IV. Director's Report – Julie Rudd

- Received a grant from Williamston Senior Benefit Fund to replace the freezer.
- Has attended City & Wheatfield Twp meetings regarding renewal of our .24 millage. Will be meeting with LeRoy Twp next.
- Also attended meetings with Williamstown & Locke Twp regarding putting our millage proposal on the November ballot.
- Has attended many county meetings securing monies for purchasing the Merindorf building. On April 9th, the Board of Commissioners voted 8-6 on a resolution to match 50% of the funding for WASC to purchase that building. (\$750,000.00)
- Julie is thankful for all the outpouring of support she has received from our seniors and community for backing our quest for a new facility.
- Attended a new initiative meeting from the City and the DDA, to work on a comprehensive marketing campaign for Williamston.
- WASC will continue partnering with the Eastern Ingham Farmers Market. Noting that Senior Citizen Day is August 25
- In February and March, a total of \$1233 in donations, etc., went into the Building Fund.

V. Events Coordinator Report – Anne McKinney

Anne highlighted the many activities and events for the months of February, March and April. Upcoming summer events include picnics in the park with musical performances and the jewelry and purse sale being held during Jubilee week.

VI. Treasurer's Report

The March 31, 2024 Finance Report was presented for the Board's review.

- March 31, 2024, balance is \$213,382.45
- Ray went over and explained the information on the Balance and Profit & Loss Sheets.

Motion to approve the March 31, 2024 Financial Report was made by Beth, 2nd by Sharon
Motion passed.

VII. OLD BUSINESS

- Merindorf Update** – An attorney is working on the contract between the County and WASC for the \$750,000. A possible closing date could be on or before June 30th. A Letter of Intent for \$1,000,000.00 has been submitted with an earnest deposit of \$10,000.00. Realtor Tom Barrett is handling the transaction with the seller's broker Dave Groop. **AMENDMENT TO THE MINUTES: The Board approves giving Ray Lemmen the authority to assign any agreements with regards to purchasing the Merindorf building (June 11, 2024 board meeting)**
- Possible Change of Date for Annual Meeting in May** – Due to a conflict in calendars among the board members, a new date was set for the 2024 Annual Meeting. The new date will be Tuesday, June 11 at 11:00 am. By Board consensus, it was approved to move the 2024 Annual Meeting to June 11th.
- Possible Board Members** – Jolene Gustafson and Sharon LaPointe have agreed to run for the two board positions left vacant by Karen Bollman and Drew Danowski. Their names will appear on ballot at the Annual Meeting.
- Name Change Now That a Move is Closer** – Since the county commissioners have no longer directed a possible name change for the new senior center, we will keep the name Williamston Area Senior Center.

VIII. NEW BUSINESS

- Evaluations** – Karen Bollman, Sharon Basil, Mark Steinberg and Ann Lemmen have agreed to sit on a committee to conduct the Director's yearly evaluation. This will be completed before July 1, 2024. Julie was asked to also have her employee evaluations done by July 1st.
- Budget** – Until we know if the millage renewals pass, it makes it difficult to plan next year's budget. Julie and Ray will work together to draft up a budget.

IX. Board Comment

- The Board thanked Julie for all the time and energy she had put into pursuing a building for the senior center. Her hard work is now becoming a reality.
- The Sunshine Rotary Auxiliary have agreed to help us move into our new senior center.

X. Public Comment - None

XI. Adjournment

Beth moved to adjourn the meeting. 2nd by Mark. Passed by consensus.
Meeting adjourned at 2:32 pm

Submitted by:

Marilyn Thompson Board Secretary